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UNLOCKING THE SECRETS: HOW TO USE KEYWORDS TO SOLVE MATH WORD PROBLEMS

For many students, math word problems represent one of the most challenging aspects of learning mathematics. The numbers themselves are rarely the issue; rather, it's the process of translating a written scenario into a solvable equation that causes frustration. Fortunately, there is a powerful method that can transform this confusion into clarity: learning to identify and use **keywords to solve math word problems**. These keywords act as a bridge between everyday language and the language of arithmetic, geometry, and algebra. By mastering these verbal clues, any student can improve their problem-solving speed, accuracy, and confidence.

This article provides a comprehensive guide to the most common and effective keywords used in math word problems. We will explore how each keyword signals a specific operation, how to recognize them in different contexts, and how to avoid common pitfalls like misinterpreting vocabulary. Whether you are a parent helping a child with homework, a teacher looking for classroom

strategies, or a student aiming to boost your test scores, understanding these keywords is a game-changer.

WHY KEYWORDS MATTER IN MATH WORD PROBLEMS

When you encounter a word problem, you are essentially being asked to decode a story. The language used in the problem hints at which mathematical operation—addition, subtraction, multiplication, or division—you should perform. Without recognizing these hints, you might guess the wrong operation and end up with an incorrect answer. Keywords are not formal rules but rather common patterns found in numerous textbooks and real-world scenarios. They serve as a quick mental shortcut, allowing you to move from reading to solving with less hesitation.

Moreover, using keywords helps you develop a systematic approach. Instead of feeling overwhelmed by the entire paragraph, you can scan the problem for specific signal words. This technique works across different grade levels—from simple single-step problems in elementary school to multi-step problems in middle school and beyond. By internalizing these keywords, you build a framework that can be applied to any new problem you encounter.

COMMON ADDITION KEYWORDS

Addition is often introduced first, and its keywords are usually straightforward. However, some words can be ambiguous, so it's important to see them in context.

- **Sum** – “The sum of two numbers is 15.” This almost always indicates addition.
- **Total** – “What is the total cost of the items?” You add the prices.
- **In all** – “How many marbles are there in all?” Add the amounts from each group.
- **Combined** – “The combined weight of the packages is...” Adds individual weights.
- **Increased by** – “The population increased by 500 people.” Add the increase to the original.
- **More than** – “Sarah has 3 more apples than John.” Often shows addition, but be careful: “more than” can also indicate a comparison that leads to subtraction if you need to find the difference.
- **Altogether** – “Altogether they have 12 toys.” Adds separate groups.

A good practice is to write down the numbers and the operation symbol as soon as you see one of these words. For example: “Tom has 5 books. Lisa has 7 books. How many books do they have altogether?” The keyword “altogether” tells you to add: $5 + 7 = 12$.

SUBTRACTION KEYWORDS

Subtraction keywords often indicate a difference, a decrease, or a comparison. They can be slightly trickier because language like “how many more” or “less than” requires careful reading.

- **Difference** – “Find the difference between 20 and 13.” Subtract: $20 - 13 = 7$.
- **Less than** – “A number is 5 less than 12.” Subtract: $12 - 5 = 7$.
- **Fewer** – “There are 8 fewer apples than oranges.” Subtract the smaller from the larger.
- **Remain** – “After eating 3 cookies, 6 remained.” Subtract the eaten from the original.
- **Left** – “How many are left?” Typically subtraction from a starting quantity.
- **Take away** – “Take away 4 from 9.” Direct subtraction.
- **Decreased by** – “The temperature decreased by 8 degrees.” Subtract.
- **How many more** – “How many more dogs than cats are there?” Subtract to find the difference.
- **How much less** – “How much less is the blue pen than the red pen?” Subtract.

One common error is confusing “more than” with addition when it's actually part of a comparison problem. For example: “Jane has 10 stickers, which is 3 more than Tom. How many does Tom have?” Here, “more than” indicates that Jane's amount is greater, so you need to subtract: $10 - 3 = 7$.

MULTIPLICATION KEYWORDS

Multiplication keywords often relate to equal groups, rates, or repeated addition. Recognizing these words can help you quickly set up multiplication problems.

- **Product** – “The product of 6 and 4.” Multiply: $6 \times 4 = 24$.
- **Times** – “5 times as many” or “3 times the height.” Multiply.
- **Each** – “There are 12 eggs in each carton. How many eggs in 4 cartons?” Multiply 12 by 4.
- **Per** – “Cost per item,” “miles per hour.” Multiply the number by the rate.
- **Total (when groups are equal)** – “Total cost of 6 shirts if each costs \$15.” Multiply.
- **Of** – Often used in fractions: “What is $\frac{1}{2}$ of 20?” Multiply $\frac{1}{2}$ by 20.
- **Multiply** – Direct instruction.
- **Area (length $\times$ width)** – Implicit multiplication.

Be careful: “Of” sometimes indicates a fraction, which is still multiplication. “3 of 4” is not multiplication, but “ $\frac{3}{4}$ of 20” is.

DIVISION KEYWORDS

Division keywords indicate splitting into equal parts, grouping, or finding a ratio.

- **Quotient** – “The quotient of 20 and 4.” Divide: $20 \div 4 = 5$.
- **Per** – Often division: “Miles per gallon” means miles $\div$ gallons.

- **Each** – “If 12 cookies are shared equally among 3 friends, how many does each get?” Divide.
- **Shared equally** – Direct division.
- **Split** – “Split \$100 among 4 people.” Divide.
- **Average** – Sum of numbers divided by count.
- **Divided evenly** – Explicit.
- **Ratio** – Can lead to division or proportional reasoning.
- **Out of** – “3 out of 5 students” often indicates part-to-whole, which may require division to find a fraction.

Watch for the word “per” appearing in both multiplication and division contexts. The key is whether you are combining groups (multiplication) or splitting a total into groups (division).

ADVANCED AND MULTI-STEP KEYWORDS

As math problems become more complex, you will encounter keywords that signal multiple operations. Some words pair together, such as “more than” and “times.” For example: “A number is 3 times more than 5.” That means multiply first, then add? Actually, “3 times more than 5” is ambiguous and often means $5 + 3 \times 5 = 20$, but many textbooks interpret it as simply $3 \times 5 = 15$. Always check the problem's explanation if possible. When in doubt, rewrite the problem with numbers to test.

Other advanced keywords include:

- **Exceeds** – “Exceeds by” usually means addition or subtraction differences.
- **Twice** – Multiply by 2.
- **Half of** – Divide by 2 or multiply by $\frac{1}{2}$.

- **Distributed equally** – Division.
- **Per person** – Division.
- **At the same time** – May indicate rates or combined work problems (e.g., $1/\text{rate1} + 1/\text{rate2}$).

Multi-step problems often require you to decode several keywords in order. For instance: “Sarah has twice as many stamps as Tom. Tom has 15 stamps. How many stamps do they have in all?” Keywords: “twice as many” = multiplication, “in all” = addition. Steps: $2 \times 15 = 30$ (Sarah), then $30 + 15 = 45$ total.

HOW TO PRACTICE USING KEYWORDS EFFECTIVELY

Simply memorizing a list of keywords is not enough. You need to practice recognizing them in actual word problems. Here are some practical strategies:

- **Highlight or underline keywords** as you read. This forces you to pay attention to the signal words.
- **Use a reference chart** for each operation. Write the keywords on sticky notes and place them near your study area.
- **Paraphrase the problem** in your own words. Replace phrases like “how many more” with “subtract.”
- **Create your own word problems** using a set of keywords. For example, write a problem using “sum,” “product,” and “remain.” This deepens your understanding.
- **Work backward**—given an equation, imagine what word problem could be written using keywords.
- **Check for context.** Sometimes the same keyword can

indicate different operations depending on the sentence structure. For example, “Linda has 5 apples. She has 2 more than Mary” means Mary has $5 - 2 = 3$. But “Linda has 5 apples. Mary has 2 more apples than Linda” means Mary has $5 + 2 = 7$. The subject matters.

Regular practice with diverse word problems will train your brain to instantly recognize these patterns. Over time, you will move from consciously looking for keywords to intuitively understanding what a problem asks.

COMMON PITFALLS AND HOW TO AVOID THEM

Even with a strong grasp of keywords, students can make mistakes. Here are some frequent errors:

1. **Over-relying on keywords without reading the entire problem.** Keywords are clues, not rules. Always read the full context before deciding the operation. For example, “total” can appear in addition but also in multiplication when dealing with equal groups.
2. **Confusing “more than” and “less than” when they indicate comparison.** As noted, “A is 3 more than B” does not always mean you add. If you know A and need B, you subtract.
3. **Ignoring extraneous information.** Some word problems include numbers that are not needed. Keywords help you focus on relevant operations, but you must also identify which numbers are actually used.
4. **Misinterpreting “per” as only division.** “Cost per item”

leads to multiplication when finding total cost (if you buy multiple items).

5. **Skipping step-by-step translation.** For multi-step problems, write down each operation as you go. Otherwise, you might combine steps incorrectly.

To avoid these pitfalls, adopt a methodical reading approach: read the problem twice, circle all numbers, underline key

phrases, then formulate an equation before solving. This thoroughness will catch most errors.

CONCLUSION

Mastering the use of **keywords to solve math word problems** is an essential skill that makes mathematics more accessible and less intimidating. By learning to recognize signal words for addition, subtraction